

CAMP KEYSTONE

SUMMER DAY CAMP

2008 Senior Counselor Introduction

LOCATION & FACILITIES

Camp Keystone is located in Agoura Hills at Vasa Park. Check out the pictures in our catalog and on our website. You won't believe how amazing our facility is! We have a 274' waterslide, 3 zip lines, go-carts, horses, a creek for boating and fishing, and upwards of 50 giant interactive inflatables! You won't find a camp like this anywhere else!

THE PROGRAM

Camp Keystone operates for eleven fun-filled weeks from Monday, June 16th to Wednesday, August 27th, from approximately 8:00 am to 5:00 pm (including bus transportation) with one weekend of staff training June 7th & 8th. We offer the following summer programs:

Junior Camp

Camp Keystone's Jr. Camp was designed specifically for pre-school aged children. It was developed as a distinct, separate part of the campground with its own schedule and developmentally appropriate activities.

Day Camp

Camp Keystone's Day Camp provides a traditional program for our older campers. Activities include swimming, boating, horseback riding, fishing, gymnastics, karate, go-carts, camp crafts, and team sports, among others.

Sports Camp

Sports Camp is for boys and girls 7-12. They learn the skills and fundamentals of soccer, flag football, basketball, and baseball. If you love coaching, teaching, playing sports, and helping kids build their confidence by learning and perfecting their skills, then Sports Camp is for you.

POSITIONS AVAILABLE

The following is a list of all positions available at Camp Keystone Summer Day Camp. All staff members, including both counseling and specialist positions, are required to be outdoors during the camp day interacting with campers and actively participating in all camp activities. This may require staff members to run, hike, swim, etc. Most positions may also apply for Bus Supervisor positions (refer to Transportation section). All salaries are based on experience, educational level and additional skills or applicable certificates.

Camp Counselor

Would you like to make a difference in a child's life? Would you like to be idolized and looked up to? Then a counselor position is for you! Senior Counselors need to be at least 18 years of age or have graduated high school.

Area Specialists

Do you have knowledge and expertise in a certain area that you would love to share with kids of all ages? Then check out our area specialist positions. You will develop your own program to teach to the campers. Must be at least 18 years of age or have graduated high school. Camp salary is based upon experience.

Arts & Crafts – Are you a budding artist? Creative? Do you have experience in different art media? Join our staff and you can design and implement your own creative arts and crafts program for children ages 3-13.

First Aid Specialist – Are you a nurturing person who loves taking care of hurt kids? Are you certified to administer First Aid to campers and staff, provide for all emergencies, and maintain all supplies and records? If so, our First Aid Specialist might be the job for you. The minimum requirement is Standard First Aid/CPR (child & adult), LVN, RN or EMT with Standard/Advanced First Aid and CPR (child & adult) certificates.

(over)

Nature Crafts – Calling all nature lovers! Are you creative and able to design and implement a nature science program teaching campers ages 5-12 ecology & the environment, animals, and other nature concepts through creative projects and games? If so, this position would be perfect for you.

Martial Arts/Wrestling/Gymnastics - Jackie Chan, Shannon Miller, and Hulk Hogan's of the world. Karate kids and tumbling gymnasts are a part of our summer camp experience, and we are looking for great Instructors. The minimum requirement is 3 years training in martial arts, wrestling, or gymnastics. You will be able to design and instruct children 3-12 years old in basic karate/martial arts/gymnastics.

Creative Movement/Drama/Song Leader - Singers, dancers, performers, lend me your ear! Do you have a background in theater arts? Do you play an instrument? We are looking for an enthusiastic, energetic individual with the ability to instruct children ages 3-12 in song and dance, drama, and creative movement.

Archery – William Tell and Robin Hood, load your bows! Are you a level 1 certified archer? You can teach children 5-12 years old how to shoot a bow and arrow and established safety regulations for them. Show them how they can be the next Legolas!

Go-Carts – Indy drivers, street racers, and mechanics. Do you love zipping around a go-cart track? If you can perform basic maintenance and upkeep on go-carts and the safety equipment, this would be your perfect summer job.

Climbing Instructor/Belay/Ropes Course Instructor – Rock climbers, and zip liners, and ropes course aficionados... check out our climbing wall and 3 zip lines, and amazing new ropes course! We are looking for someone belay certified from a recognized organization. You should be able to enforce established safety regulations, provide appropriate instruction, be aware of proper rescue procedures involving specialized equipment, and be able to assist and supervise children 5-12 years old.

Horseback Riding Instructor or Wrangler – If you are a certified wrangler who loves taking care of horses and teaching kids how to ride, here is a job for you. If you are at least 18 years of age and are experienced with children ages 3 and up with varied riding abilities, then check out our 2 corals and beautiful trails, and help plan and supervise trail rides and lessons for our campers.

Lifeguard Director – All you David Hasselhoff's out there, is the pool your domain? Then join our staff as a Lifeguard Director. As Lifeguard Director you will supervise the lifeguards and staff at the pool, and maintain all records and the pool facility. Wait until you experience our 274' water slide! Water Safety Instructor, Lifeguard Training, Standard/Advanced First Aid, and CPR certificates required.

Water Safety Swim Instructors & Lifeguards – Looking to spend your summer hanging at the pool and working on the ultimate tan? Then join our staff at the ultimate pool party! Lifeguard Training, Standard/Advanced First Aid, and CPR certificate required. Must be able to lifeguard pool with other staff and assist the Director in maintaining all records and pool facilities. WSI certification is preferred.

TRANSPORTATION

Would you like to earn extra money this summer, on top of your salary? How awesome would it be not to put the miles and wear and tear on your car, or have to pay for gas to get to and from work? The transportation of campers to and from camp is an important part of our camp program. We are looking for responsible counselors to be Bus Supervisors on our 90 passenger air conditioned busses.

Bus Supervisors – You will need to be on the bus from the beginning of the route until the end. Responsibilities include supervision of campers, song-leading, maintaining order, handling of all questions or problems as they arise on the bus so the driver can concentrate on the road, and otherwise assisting the driver as needed. You will ultimately be responsible for making sure all campers are present and accounted for, and get on and off the bus at their designated pick up point.

CAMP KEYSTONE

SUMMER DAY CAMP

Senior Counselor Application

(Please print or type. Answer all questions completely.)

TODAY'S DATE _____

FIRST NAME		LAST NAME		SOCIAL SECURITY NO.	
WINTER ADDRESS (NUMBER, STREET, CITY, STATE, ZIP)				PHONE NUMBER	
SUMMER ADDRESS (IF DIFFERENT FROM ABOVE)				PHONE NUMBER	
DRIVER'S LICENSE NUMBER	ISSUING STATE	NO. YEARS DRIVING	SPECIAL ENDORSEMENTS	EMAIL ADDRESS	
IN CASE OF EMERGENCY, NOTIFY THE PERSON LISTED AT RIGHT, WHO HAS THE AUTHORITY TO ACT ON MY BEHALF		NAME	ADDRESS	PHONE NUMBER	
POSITION APPLYING FOR JR. CAMP COUNSELOR <input type="checkbox"/> DAY CAMP COUNSELOR <input type="checkbox"/> LIFEGUARD <input type="checkbox"/> AREA SPECIALIST <input type="checkbox"/> SPORTS CAMP <input type="checkbox"/>					
GROUP/AGE PREFERENCE OR AREA OF INTEREST 1ST CHOICE _____ 2ND CHOICE _____					
PLEASE CHECK CURRENT CERTIFICATIONS FIRST AID <input type="checkbox"/> CPR <input type="checkbox"/> WSI <input type="checkbox"/> LIFEGUARD <input type="checkbox"/> VAN/BUS <input type="checkbox"/> OTHER _____					
ARE YOU INTERESTED IN BEING A BUS SUPERVISOR? YES <input type="checkbox"/> NO <input type="checkbox"/> ARE YOU INTERESTED IN BEING AN ASSISTANT BUS SUPERVISOR? YES <input type="checkbox"/> NO <input type="checkbox"/>					
PLEASE BE ADVISED THAT YOU WILL BE REQUIRED TO BE ON THE BUS FROM THE FIRST STOP TO THE LAST STOP					
ARE YOU AT LEAST 18 YEARS OF AGE? YES NO (Required for insurance purpose. DMV records will be checked). DO YOU HAVE A VALID DRIVER'S LICENSE? YES <input type="checkbox"/> NO <input type="checkbox"/>					
HAVE YOU EVER BEEN CONVICTED OF A CRIME INVOLVING DRUGS, SEX, OR VIOLENCE? * YES <input type="checkbox"/> NO <input type="checkbox"/> IF YES, EXPLAIN _____					
DO YOU HAVE ANY LIMITATIONS THAT MAY AFFECT YOUR ABILITY TO PERFORM THE JOB(S) YOU ARE APPLYING FOR? YES <input type="checkbox"/> NO <input type="checkbox"/> EXPLAIN _____					
DATES AVAILABLE FOR WORK: BEGINNING _____ ENDING _____ WILL YOU BE ABLE TO WORK ADDITIONAL HOURS? YES <input type="checkbox"/> NO <input type="checkbox"/>					
DO YOU HAVE ANY PRIOR COMMITMENTS THAT WILL INTERFERE WITH WORKING A FULL SUMMER SCHEDULE (6/16/08- 8/27/08) ? YES <input type="checkbox"/> NO <input type="checkbox"/>					
PLEASE SPECIFY DATE (S) _____					
IF YOU ARE NOT A U.S. CITIZEN, DO YOU HAVE THE LEGAL RIGHT TO REMAIN AND WORK IN THE U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/> ALIEN ID # _____					

PLEASE CIRCLE ALL OF THE FOLLOWING CAMP ACTIVITY AREAS AND SKILLS IN WHICH YOU FEEL CONFIDENT ENOUGH TO ORGANIZE AND TEACH TO A GROUP OF CAMPERS:

● **ARTS AND CRAFTS**

CAMP CRAFTS
CLAY/CERAMICS/POTTERY
LANYARDS
PAPER MACHE
TYE-DYING
WOODWORKING
PAINTING/DRAWING
OTHER _____

● **DANCE**

AEROBICS/EXERCISE
FOLK
LINE DANCING
CREATIVE MOVEMENT
SQUARE
OTHER _____

● **THEATRE & DRAMATICS**

COSTUMES
MAGIC
PLAY DIRECTION
PUPPETRY
SKITS & STUNTS
JUGGLING
IMPROVISATION
OTHER _____

● **GYMNASTICS**

FLOOR EXERCISE
TUMBLING
WARM-UP SKILLS
TRAMPOLINE
OTHER _____

● **NATURE LORE**

MAMMALS
BIRDS
FARM ANIMALS
FOSSILS
INSECTS
PLANTS/FLOWERS
REPTILES
ROCKS/MINERALS
TREES
HIKING
OTHER _____

● **MUSIC**

SONG LEADING
INSTRUMENTS (PLEASE LIST): _____

OTHER _____

● **SPORTS AND GAMES**

ARCHERY
BASEBALL
BASKETBALL
BICYCLING/BIKING
BOARD GAMES
CAROM GAMES
CROQUET
DODGEBALL
FIELD HOCKEY
FOOSBALL
FOOTBALL
FOUR SQUARE
FRISBEE GAMES
GOLF
HANDBALL
HOCKEY (ICE/IN-LINE)
HOPSCOTCH
HORSEBACK RIDING DIRECTOR
HORSEBACK RIDING INSTRUCTOR
ICE SKATING
PING PONG
PHYSICAL FITNESS
ROLLER BLADING/SKATING
SOCCER
SOFTBALL
SWIMMING
TRACK & FIELD
TENNIS

● **KARATE**

BLOCKS
KICKS
OTHER _____

● **WATER SPORTS**

BOATING
CANOEING
FISHING
LIFEGUARD
WATER SAFETY
OTHER _____

● **MISCELLANEOUS**

BELAYER
COMPUTERS/TECHNICAL
CREATIVE WRITING
FIRST AID/CPR/NURSING
GO-CARTS
PHOTOGRAPHY
ROCK-CLIMBING/RAPPELLING
VIDEO RECORDING
FOOD SERVER/PREPARER
AUTO MECHANIC
ENGINE KNOWLEDGE
MASTER OF CEREMONIES
LEADERSHIP DEVELOPMENT

*California Assembly Bill 2914 provides for the furnishing of conviction records relating to crimes involving drugs or violence in addition to sex offenses. Fingerprints, criminal history information and drug testing may be required as a condition of employment.

EDUCATION HISTORY

SCHOOL NAME	SCHOOL ADDRESS	# OF YEARS?	DEGREE/TYPE
HIGH SCHOOL			
COLLEGE			
GRADUATE/TRADE/OTHER SCHOOL			

EMPLOYMENT BACKGROUND:

List present and past employment beginning with the most recent. Include previous camp and/or teaching experiences whenever possible.

DATES	EMPLOYER	YOUR DUTIES	RATE OF PAY	REASON FOR LEAVING
Last Job From: To:	Name _____ Address _____ City _____ State _____ Zip _____ Phone _____	Supervisor _____		
Next to Last Job From: To:	Name _____ Address _____ City _____ State _____ Zip _____ Phone _____	Supervisor _____		
Prior Job From: To:	Name _____ Address _____ City _____ State _____ Zip _____ Phone _____	Supervisor _____		

REFERENCES: Please list 3 persons other than friends or relatives who have knowledge of your character, experience, and ability. Include persons in the camping and/or teaching profession.

Name _____	Address _____
City _____ State _____ Zip _____	Home Telephone _____ Work _____
Relationship _____	Years Known _____
Name _____	Address _____
City _____ State _____ Zip _____	Home Telephone _____ Work _____
Relationship _____	Years Known _____
Name _____	Address _____
City _____ State _____ Zip _____	Home Telephone _____ Work _____
Relationship _____	Years Known _____

PERSONAL BACKGROUND

Please list your hobbies and special interests:

Please list any extra-curricular activities that you are currently involved in:

PERSONAL BACKGROUND

Please answer the following questions about you and your experiences as completely as possible (Use separate sheets if necessary.)

What past experience/training have you had in which you have worked with and/or been exposed to children? (Include all relevant information regarding ages of the children, types of activities, etc.)

What opportunities have you had to display leadership skills? (Include all relevant information regarding types of roles, settings, etc.)

Why are you applying for a position at Camp Keystone?

Is there any additional information that you feel will be helpful to us in considering your application?

The most convenient group interview date(s) for me (dates are located below) is/are: _____

**** (Please come prepared with your own supplies and/or equipment to instruct a 5 minute talent/skill with the group).**

Interview Dates: March 15, April 5, 6, 12, 13, 19 May 3, 4, 10, 17, 31

PLEASE READ AND SIGN:

I am aware that the statements I make on my job application and during interviews will be completely verified by Camp Keystone. I hereby authorize Camp Keystone and its representatives to engage in background checks regarding any and all statements I have made on the job application and during job interviews. I also give my consent for Camp Keystone to obtain any other information regarding my previous employment, my veracity, my skills, and/or my abilities which may deem relevant. I hereby release any individual, firm, partnership, corporation, public official, or public entity from any employment practices liability for providing such information to Camp Keystone. Camp Keystone is proud to be an equal opportunity employer and selects the best matched individuals for the job based upon job related qualifications, regardless of race, creed, color, sex, national origin, age, handicap, or other protected groups under federal, state, or local equal opportunity laws. I hereby authorize Camp Keystone to contact my references and employers, including my current employer if so indicated. If hired, I understand that I may be required to be fingerprinted for background investigation. I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for immediate dismissal.

SIGNATURE _____

DATE _____

Please send completed application to:

Camp Keystone 2854 Triunfo Canyon Road, Agoura Hills, CA 91301 Tel (818) 889-2224 Fax (818) 889-2416